

CHARLOTTESVILLE  
**SYMPHONY**

AT THE UNIVERSITY OF VIRGINIA

TO: Music Teachers, Parent Coordinators and School Principals  
FROM: Elizabeth Roberts, Director of Youth Education  
DATE: September 11, 2017  
RE: Charlottesville Symphony Youth Concerts  
October 19, 2017, 10:00AM and 11:30AM

We are looking forward to offering our *Youth Concerts* to you and your students! In addition to thoroughly reading all three pages of this letter, please visit our website for valuable educational and logistical information that will make your concert experience successful. SCHOOLS: be sure to read the busing information, print it and print the maps, and provide it to your bus driver(s).

Charlottesville Symphony Youth Concert Website address:

<http://cvillesymphony.org/education-community/youth-concerts/>

**CONFIRMED ATTENDANCE as of 10/2/17**

**10:00AM Performance**

Aaron Eichorst  
Burnley Moran ES  
Cale ES  
Clark ES  
Covenant Lower School  
Comer Home School  
Greenbrier ES  
Hollymead ES  
Jackson-Via ES  
Johnson ES  
Judy Brown  
McCready Home School  
Regina Caeli Home School  
Saucerman Home School  
Tye River ES  
Virginia School for the Deaf & Blind  
Venable ES

**11:30AM Performance**

Agnor Hurt ES  
Baker Butler ES  
Birch Home School  
Broadus Wood ES  
Brownsville ES  
Crozet ES  
Meriwether Lewis ES  
Murray ES  
Red Hill ES  
Scottsville ES  
Stony Point ES

**STUDY GUIDES AND LINKS TO RECORDINGS**

Study Guides will be delivered or mailed to your schools by mid-September. Links to recordings of the music may be accessed through the Youth Concert website listed above.

### **INFORMATION POSTED ON WEBSITE**

- A copy of this General Information Sheet
- A PDF of the Study Guide
- Link to *youTube* videos of the music that will be performed
- Directions to Old Cabell Hall at UVA
- Bus Drop-off and Pick-up Information (Please print and give to your bus driver)
- Map showing Drop-off/Pick-up for both performances
- Parking Information for Cars
- Seating Lists and Seating Charts (will be posted by 10/1/17)
- SOL activities for 4<sup>th</sup> and 5<sup>th</sup> grade students
- Directions for exiting the Concert Hall (will be posted by 10/1/17)
- Link to evaluation survey for you to fill out following the performance

### **CELL PHONES ARE PROHIBITED DURING THE PERFORMANCE**

All cell phones and tablets should be turned off and stored throughout the concerts. Texting and emailing during the performances sends the wrong message to your students - that the concert is less important than your emails. We hope students will appreciate the opportunity to hear a live orchestral concert, and if you spend your time on your phone, you lose the chance to share this unique experience with them. Thank you for your cooperation.

### **GENERAL INFORMATION AND POLICIES**

- **LABEL BUSES.** Please label your buses with a large sign in the front (not side) windshield, giving the name of your school and which bus number it is from your school. For instance, if your school is Clark and you have one bus, the sign should read “Clark Bus 1/1.” If you are from Stone-Robinson and you have two buses, then the buses should be labeled, “Stone-Robinson, Bus 1/2” and “Stone-Robinson Bus 2/2.” Labeling your school’s buses will greatly help our volunteers in directing you to the performance and will also assist in loading the buses after the performances.
- **DO NOT ARRIVE EARLY FOR THE 11:30AM CONCERT.** Buses bringing students to the 11:30AM concerts should try to arrive between 11:05AM and 11:20AM. We are aware that traffic makes timing very difficult, but it is helpful to load the first concert-goers on their buses before folks arrive for the second program. We also do not want anyone who will attend the second program to arrive too late. If you arrive for the 11:30AM concert while the 10AM concertgoers are still loading, please unload and move your bus as quickly as possible so that buses from the first concert can move into place to load.
- **BUS DROP-OFF LOCATION.** The bus drop-off location is along McCormick Road near the UVA Chapel on the Lawn Side of the road. Please do not use or block the University UTS Bus Stops. Please follow directions given by University and private traffic officers along McCormick Road.
- **APPROACH THE BUS STOP FROM THE PROPER DIRECTION.** Consult the maps on the Symphony Website to see the appropriate traffic pattern and

communicate this to your transportation dispatchers before the concert date. Buses that approach from the wrong direction will be required to turn around before unloading.

- **BUSES MUST MOVE AS SOON AS STUDENTS HAVE DISEMBARKED THE BUS.** Due to University policy, buses are not permitted to wait anywhere on Grounds.
- **KEEP YOUR STUDENTS TOGETHER.** Please keep your students together in one group after exiting buses. Charlottesville Symphony Society volunteers will meet groups at the buses along McCormick Road and direct students across Grounds to Old Cabell Hall.
- **KEEP STUDENTS QUIET AS YOU WALK ACROSS GROUNDS.**
- **BE SURE STUDENTS ARE DRESSED APPROPRIATELY FOR THE WEATHER.**
- **ADULTS MUST ACCOMPANY STUDENTS AT ALL TIMES.** Students may not be left unattended during the performance, and an adult must accompany students when they use the restrooms.
- **RESTROOMS.** Restrooms are located adjacent to the lobby of the auditorium.
- **CAMERAS, RECORDINGS DEVICES, BEVERAGES AND FOOD, INCLUDING GUM, CANDY and BOTTLED WATER ARE PROHIBITED IN OLD CABELL HALL**
- **SIT ONLY IN YOUR ASSIGNED AREA.** Volunteers from the Charlottesville Symphony Society will assist you in finding your seats. In case we have made any last-minute seating changes, please check in with the volunteers as you enter the auditorium.
- **STAY SEATED AFTER THE PERFORMANCE UNTIL YOUR GROUP'S NAME IS CALLED.** School groups and home-schooled groups will be dismissed by group name from the stage after each performance using the order in which buses return after the concert. When you hear your group's name, please proceed directly and QUIETLY to your buses/cars. **Please maintain proper concert etiquette throughout your time in the auditorium. We respectfully request that you do NOT cheer when your school's name is called.**
- **NO PICNICS ON THE LAWN.** Due to University policy, concert attendees may not picnic on the Lawn after the performances.
- **NO LUNCHESES IN THE OLD CABELL HALL AUDITORIUM.** Due to Fire Marshall regulations, lunches may not be brought into the Old Cabell Hall lobby or auditorium.

### **Schools Traveling by Car**

For people traveling by car, please park in the Central Grounds Garage at UVA, accessed from Emmet Street. Take the elevator to the top floor (4). Charlottesville Symphony Society volunteers will direct you from the parking area to the auditorium. The Central Grounds Garage now accepts cash, personal checks and credit cards.

If you have any questions, please feel free to contact me via email at [education@cvcvillesymphony.org](mailto:education@cvcvillesymphony.org) or through the Symphony office (434-924-6505). If you

need something the morning of the concert, you can contact me through the UVA Music Department at 434-924-3052. We look forward to seeing you on Thursday, October 19!