CHARLOTTESVILLE SYMPHONY
AT THE UNIVERSITY OF VIRGINIA

Sheridan Preludes Reservation Form 2025-2026

The Charlottesville Symphony offers: The Charlottesville Symphony offers in-person school visits, with a 'visit' being anything up to two consecutive hours. All public and private school programs (general music, band or orchestra) in Central Virginia are eligible for two visits at no charge. Home school groups of at least 20 students may schedule one free visit.

Additional Events: Additional events may be scheduled at the rate of $140 per musician per 'visit' as previously defined.

Making a Timely Request: Please give us plenty of lead-time to set things up. Requests made less than four weeks in advance for a specific date and time might not be able to be filled.

Ready to Schedule Your Visit? Please compete this form, then return it as a PDF (preferred method), Word Document, or with your answers pasted into an email using the following address: Elizabeth Roberts, Director of Youth Education, at **education@cvillesymphony.org**

Name: **School Name:**

Email Address: **Phone Number:**

Grade level(s) of students: **Approximate number of students:**

Instrument Preference(s):

Specific topics/SOLs you'd like the musician to cover (please include descriptions of SOLs, not just the SOL numbers):

SCHEDULING: Please check your school calendar for vacations, holidays, special programs, testing, teacher workdays and early dismissal. Please make note of dates to be avoided on your form.

- **Month (September 1st through April 30th) during which you would like a musician to offer the event(s) for your school:**

- **Days of the week for which you would like to schedule the event(s), or specific dates that work for you and your students:**

- **Preferred time of day:**
- **Dates to be avoided:**
- **Schedule you'd like us follow within the visit:**
- **If you are bringing two musicians into your program, would you like the musicians to visit on the same day or different days?**

Any other information that will assist us in scheduling musicians to serve your students:

SIGNATURE (please sign or type): _____
I certify that I have checked my school calendar for conflicts and have obtained all required permissions to have a guest musician visit my classroom when making this Preludes request.